

SIERRA WEST SECTION I PROPERTY OWNERS ASSOCIATION, INC. (SW POA)

SW POA BOARD of DIRECTORS' PROCEDURES for ADDING PROPOSALS to AMEND the SW POA's COVENANTS, CONDITIONS, and RESTRICTIONS (CCRs) to the BOARD's ANNUAL MEETING BALLOT or DISTRIBUTED to POA MEMBERS DIRECTLY

Any SW POA Property Owner who wishes to have a proposed amendment to the SW POA's CCRs either added to the SW POA's Annual Meeting ballot or distributed directly to POA members by the POA Board should submit a written draft of their proposed CCR amendment(s) to the SW POA Board no later than 60 days prior to the scheduled date for the annual meeting or the requested date for distribution to POA members.

In the spirit of serving the community's interests and concerns, the POA Board reserves the right of final approval of any proposed CCR amendments before they are added to the annual meeting ballot or distributed to POA members.

This requirement is to ensure that proposed CCR amendments included on the POA annual meeting ballot or distributed to POA members by the Board:

- do not conflict with existing National, State and County laws and regulations, or other Sierra West CCR, Bylaw or Articles of Incorporation requirements;
- are written clearly enough and with sufficient detail to facilitate compliance and efficient enforcement;
- do not endanger the security, safety or health of other Sierra West property owners and residents; and
- are substantive enough to warrant the attention of the entire POA membership.

After receiving a request to have a proposed CCR amendment added to the ballot or distributed to members of the POA membership, the POA Board will have 30 days to consider the amendment request, and to respond to the submitter in writing. If the POA Board decides not to accede to the submitter's request or wishes to suggest changes to the proposed CCR amendment, they will communicate their views to the submitter in writing and ask the submitter to respond.

- If the submitter does not respond to the Board's suggestions for changes, the amendment will not be added to the annual meeting's ballot and/or distributed to the POA membership.
- If the submitter responds to the POA Board's suggested changes but the Board and the submitter are not able to resolve their differences, the amendment will not be added to the annual meeting's ballot or distributed to the POA membership.

AGREED TO and ADOPTED this 16th day of June, 2017.

Sierra West Section 1 Property Owners Association, Inc.

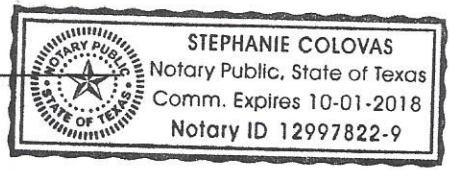
By: [Signature] Title: President

This instrument was acknowledged before me on June 16, 2017 by

Notary Public for the State of Texas

Printed name of Notary: Stephanie Colovas

My commission expires: 10/1/18



After recording please return to:

Sierra West POA
377 Barberry Park
Driftwood, TX 78619

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Sierra West Section 1 Property Owners Association, Inc.

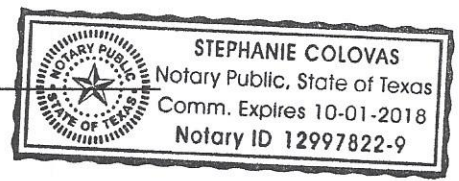
By: *Alina Jungmeyer* Title: *Vice President*

This instrument was acknowledged before me on *June 16, 2017* by

Notary Public for the State of Texas

Printed name of Notary: *Stephanie Colovas*

My commission expires: *10/1/18*



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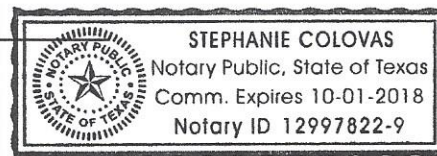
By: [Signature] Title: Treasurer

This instrument was acknowledged before me on June 16, 2017 by

Notary Public for the State of Texas

Printed name of Notary: Stephanie Colovas

My commission expires: 10/1/18



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